

**SPECIAL MEETING OF THE BOARD OF TRUSTEES
JANUARY 19, 2017**

**UNIVERSITY OF THE VIRGIN ISLANDS
ADMINISTRATION AND CONFERENCE CENTER, THIRD FLOOR (STT)
PROVOST CONFERENCE ROOM (STX)
AND BY TELECONFERENCE
4:00 P.M.**

**AGENDA
Regular Session**

1. Call to Order
2. Approval of Minutes October 22, 2016
Matters arising from the Minutes
3. Board Committee Items

EXECUTIVE COMMITTEE.....Atty. Henry C. Smock

**Ratifications of Actions taken by the Executive Committee in Regular Session
(Presentation/Discussion/Action)**

A. Ratification of FY2016-2017 Compensation Strategy

During its meeting of November 18, 2016, the Executive Committee of the Board reviewed the Compensation Strategy proposed by the UVI Administration. President Hall reported that the that the consultant's report and Administration's compensation proposal were shared with the University employees through the staff and faculty constituent groups, the University Budget Committee, and at an October 31, 2016 town hall meeting.

He added that the FY2016-2017 Operating Budget for the University provides \$1.2 million for the implementation of salary increases based on the allotment ceiling for FY 2017, which allotment is a reduction from the total appropriated to the University for FY 2017 through Act No. 7920.

The Administration proposed that the salary of employees receiving salaries less than \$25,000 be increased \$1,000 in recognition of the fact that the lowest paid employees are currently being paid below the "Living Wage" standard of \$22,645 for a single adult, salaries of employees currently being paid between \$25,001 and \$65,000 be increased by 4%, and salaries of employees being paid more than \$65,000 be increased by 2%; provided that the salary of all

employees are increased to at least at the minimum established for the respective salary range recommended by Compdata.

The Finance and Budget Committee reviewed the proposal and voted to recommend the approval of the proposed salary-grade structures and the Administration's compensation proposal.

The Executive Committee reviewed the proposal and voted to approve the proposed salary-grade structures and the Administration's proposal.

The matter is being presented for ratification by the Board. The resolution is attached.

B. Ratification of FY2017 Proposed Operating Budget

Also at the Executive Committee meeting of November 18, 2016, The Administration presented a proposal for approval of the FY 2017 Operating Budget for the University. The administration submitted a resolution with proposed operating revenues of \$48,371,649 and expenditures and transfers of \$48,371,649 for FY2017.

It was reported that the Finance and Budget Committee voted to recommend the approval of the FY 2017 proposed operating budget resolution.

The Executive Committee reviewed the matter and voted to approve the Fiscal Year 2016-2017 Operating Budget for the University of the Virgin Islands.

The matter is being forwarded for ratification by the Board. The resolution is attached.

Action required.

4. UVI Self Study – 2017 (Presentation/Discussion/Action)

Prior to the October Board of Trustees meeting, information was presented to the Planning Committee and the Board Executive Committee on our Greatness by Design Self-Study project. This information included a timeline to deliver a complete, Board-approved Self-Study to the Middle States visiting team by February 2, 2017. The draft information was sent to you prior to the holiday recess.

Be reminded that the Self-Study was prepared by the Self-Study Initiative Steering Committee. This Committee, composed of faculty, staff and administrators, has been working diligently over the past two years to compile evidence that UVI meets the Middle States standards and to tell the story of UVI and its successes. The

Self-Study also analyses areas of improvement, where the University can continue to grow. UVI, as you recall, was selected by Middle States to participate with fourteen other colleges and universities to pilot a new set of standards. The new standards came with a new approach for the document that included demonstrating how the University meets the Middle States standards within its mission, strategic plan, and seven management values. So those of you who participated in the University's last decennial self-study may find this document unfamiliar, however, I believe you will find that it depicts the strengths and achievements of the University as it demonstrates our compliance.

The matter will be presented for review, discussion and approval.

Action required.

5. Other Business
6. Executive Session
7. Adjournment