

**MEETING OF THE BOARD OF TRUSTEES
October 27, 2018**

**UNIVERSITY OF THE VIRGIN ISLANDS
ADMINISTRATION AND CONFERENCE CENTER, FIRST FLOOR
ST. THOMAS CAMPUS
9:30 A.M.**

**ACTION AGENDA
Regular Session**

1. Call to Order
2. Approval of Minutes of the Meeting of the Regular Session of the Board of Trustees held on June 2, 2018
3. Matters arising from the Minutes
4. Approval of the Minutes of the Regular Session of the Special Meeting of the Board of Trustees Held on August 21, 2018
5. Matters arising from the Minutes
6. Old Business
7. New Business
8. Approval of Consent Agenda
9. President's Report
10. Chairman's Comments
11. Research and Technology Park Update Report
12. Board Committee Items

BUILDINGS AND GROUNDS COMMITTEE.....Mr. Alexander Moorhead

**A. Draft MOU with VIHFA and UVI – Re: Multi-Purpose Center for the AAS Campus
(Presentation/Discussion/Action)**

The Buildings and Grounds Committee voted to recommend to the Board of Trustees that the University be authorized to enter into a Memorandum of Understanding with the Virgin Islands Housing Finance Authority (VIHFA) for the purpose of constructing and managing a Multi-Purpose Center on the Albert A. Sheen Campus. The Center would serve as a shelter during times of emergencies on the island of St. Croix, but will generally serve as a sports and fitness/wellness complex, convention center, nonprofit meeting rooms that will be utilized by the University, the VIHFA and the St. Croix community.

Action required.

DEVELOPMENT COMMITTEE..... Rev. Dr. Wesley S. Williams, Jr.

**A. Status Report on Fundraising
(Presentation/Discussion/Action)**

The Committee received a detail report on the University’s success securing external funding from corporations, foundations and alumni constituents during fiscal year 2018. Total contributions to date for fiscal year 2018 (October 1, 2017 – September 30, 2018) is \$4,887,872. The University documented the most funding on record for a single campaign year in the aftermath of hurricanes Irma and Maria due to the generosity extended from the private sector. To date, the Capital Campaign for UVI secured 90 percent of the \$25M goal which is scheduled for completion at the conclusion of fiscal year 2019.

Goal for Fiscal Year 2019:

The Committee recommends, for consideration by the full Board, to set the fiscal year goal for cash donations at \$3M and alumni participation goal at 20 percent. The President and Vice President for Institutional Advancement will undertake a reorganization strategy of the Alumni Affairs Office with the objective to increase alumni giving and engagement.

Action required.

FINANCE AND BUDGET COMMITTEE.....Mr. Alexander A. Moorhead

**A. Wellness Leave Pilot Program
(Presentation/Discussion/Action)**

The University implemented a comprehensive Wellness Program as a result of a Presidential Goal for 2017-2018. The program encourages employees to engage in existing wellness activities and created new ones. Research on employee well-being indicates that companies that invest in the health and wellness of their employees see an increase in productivity and a reduction in absenteeism. There are also results that indicate that there is an increase in loyalty and commitment to the institution.

Pursuant to this trend in organizational development, the Administration would like to implement a Pilot Wellness Leave Program. Pursuant to this program, staff will be provided two hours per week, which they can use for wellness activities, either organized by the University, or developed on their own. To take advantage of this benefit, employees must secure authorization from their immediate supervisor, and make sure their leave does not interfere or disrupt the operations of the University. Employees and supervisors will be required to document all leave related to this program. At the end of the 2019 fiscal year, the Administration will review the program, survey employees, especially supervisors, and make a recommendation to the Board of Trustees to either continue or suspend the policy. Some of the factors to be considered in the review are whether the program increases employee engagement in wellness activities and whether there is any negative impact on the operation of the University and the delivery of services.

The Finance and Budget Committee voted to recommend to the Board of Trustees the approval of the Wellness Leave Pilot Program for a period of one (1) year, and after the one year period, the Administration will recommend whether the program should continue or be discontinued.

Action required.

PLANNING COMMITTEE.....Mrs. Oran C. Bowry

A. Key Performance Indicators/Pathways to Greatness

(Presentation/Discussion)

The Committee received a report on the Key Performance Indicators as linked to the Institution's Strategic Plan, Pathways to Greatness. The report focused primarily on Enrollment, Academic Achievement/Top Achieving Students, Financial Aid, Academic Quality, Community Engagement and Globalization, and Development contributions.

No action required.

B. Draft of new 2018-2023 strategic plan "Greatness Through Innovation"

(Presentation/Discussion/Action)

The Committee also received a report on the new Strategic Plan "Greatness through Innovation." This plan has 35 goals with 106 measurable objectives. Committee-members made the following recommendations for inclusion: (1) increase cost for marketing of distinctive programs, (2) include partnerships with the private sector into measurable objective for "University for life"; and (3) focus more on alumni giving.

The Planning Committee voted to recommend to the Board of Trustees the approval of the "Greatness Through Innovation" (with the amendments) for review and action.

Action required.

13. Other Business

14. Executive Session

15. Adjournment