

**MEETING OF THE BOARD OF TRUSTEES**  
**SATURDAY, MARCH 7, 2026**  
**UNIVERSITY OF THE VIRGIN ISLANDS**  
**ALBERT A. SHEEN CAMPUS**  
**MEDICAL SIMULATION CENTER**  
**9:00A.M.**

Microsoft Teams: [Join Meeting Now](#)  
Meeting ID: 243 612 610 247 57  
Passcode: KS9LW7Wx

**ACTION AGENDA**  
**Regular Session**

- 1. Call to Order**
- 2. Approval of Minutes of October 18, 2025**
- 3. Old Business**
- 4. New Business**
- 5. Approval of Consent Agenda**
- 6. President's Report**
- 7. Chairman's Comments**
- 8. Foundation for the University of the Virgin Islands (FUVI)**

**Appointment of Public Member to the FUVI Board of Directors**

Presentation/Discussion

The Board of Directors of the Foundation for the University of the Virgin Islands recommends that the Board of Trustees approve Mr. Cleve E. Warren to serve as a Public Member of the FUVI Board of Directors in accordance with Article III, Section 3(b) of the Foundation's Bylaws. The FUVI Board reviewed Mr. Warren's qualifications and determined that his service would advance the mission, fiduciary oversight, and strategic interests of the Foundation. A formal resolution is submitted for the Board's consideration and action.

*Action Required.*

**9. Board Committee Items**

**Academic, Research, and Student Affairs ..... Dr. Kyza A. Callwood**

**Commencement Speaker**

Presentation /Discussion

President George informed the committee that Adam O, who was nominated by the Student

Government Association (“SGA”) and approved by the Executive Committee, will serve as the commencement speaker for this year’s commencement ceremony. She also shared the potential addition of Dr. Lisa Leslie-Williams to the commencement speaker list for next year, noting both her interest and her status as a UVI alumna.

*No Action Required.*

### **Office of Sponsored Programs – Policies Review**

Presentation/Discussion

The Committee reviewed and approved three policies developed through the Office of Sponsored Programs and forwarded them to the full Board of Trustees for consideration and approval. The policies include the Administrative Policy for Allegations of Research Misconduct, which establishes institutional procedures for reporting, reviewing, and addressing allegations of research misconduct; the Human Research Protection Program Policy, which outlines ethical and regulatory requirements for the protection of human research participants and oversight through the Institutional Review Board; and the Proposal Review and Submission Policy, which defines institutional responsibilities, routing procedures, and compliance requirements for the review and submission of sponsored program proposals. The Committee noted that the policies support institutional compliance, research integrity, and alignment with federal and sponsor regulations.

*Action Required.*

**Audit Committee.....John P. de Jongh, Jr.**

### **Review and Approval of Internal Audit Charter**

Presentations/Discussion

The Committee received updates on the status of FY2020–FY2021 financial statement and single audits, including ongoing corrective actions related to year-end close processes, capital asset tracking, grants management, procurement compliance, and reporting requirements. Management also provided updates on internal audit investigations, including student account processes, signature stamp controls, and HR background check procedures, with several corrective actions underway or nearing completion. The Committee reviewed ongoing audit and consulting engagements supporting financial reconciliations and compliance improvements. In addition, the Committee reviewed and approved a revised Internal Audit Charter aligned with global internal auditing standards, clarifying independence, accountability, committee oversight, and governance structure for the Office of Internal Audit, and recommended adoption by the full Board of Trustees.

*Action Required.*

**Planning Committee.....Jose Raul Carrillo**

### **Review of Key Performance Indicators and Institutional Planning Updates**

Presentation/Discussion

The Committee received updates on institutional planning and performance metrics aligned with the University’s strategic plan, including key performance indicators related to development contributions, enrollment trends, campus safety, financial indicators, alumni engagement, and external grants and awards. The Committee reviewed data reflecting current institutional performance, progress toward strategic goals, and areas requiring continued focus, including enrollment management, retention strategies, fundraising performance, and alumni engagement initiatives. The Committee also received updates related to institutional effectiveness and ongoing planning efforts supporting accreditation and continuous improvement.

*No Action Required.*

**10. Executive Session**

**11. Other Business**

**12. Adjournment**