

**MEETING OF THE BOARD OF TRUSTEES
March 3, 2018**

**UNIVERSITY OF THE VIRGIN ISLANDS
ADMINISTRATION AND CONFERENCE CENTER, THIRD FLOOR
ST. THOMAS CAMPUS
GREAT HALL, NORTH WEST WING
ALBERT A. SHEEN CAMPUS
BY TELECONFERENCE/VIDEOCONFERENCE
9:00 A.M.**

**REGULAR SESSION
MINUTES**

MEMBERS PRESENT

St. Thomas Campus

Attorney Henry C. Smock, Chair
Dr. David Hall, President and Secretary
Mr. Amiel Brown, Student Trustee
Dr. Adam Parr, Faculty Trustee
Ms. Jacqueline A. Sprauve, Alumni Trustee

Albert A. Sheen Campus

Mr. Alexander Moorhead, Vice Chair
Mrs. Oran C. Bowry

Telephone

Mrs. Jennifer Nugent-Hill
Rev. Dr. Wesley S. Williams, Jr. (portion of the meeting)

MEMBERS ABSENT

Dr. Sharon McCollum, Commissioner of Education (excused)
Dr. Yvonne E. L. Thraen (excused)
Mr. Terrence T. Joseph, Chair, Board of Education

OTHERS PRESENT

Dr. Camille McKayle, Provost and Vice President for Academic Affairs
Mr. Mitchell Neaves, Vice President for Institutional Advancement
Ms. Sharlene Harris, Interim Vice President for Information Services and Institutional Assessment
Dr. Frank Mills, Vice Provost Research and Public Service
Attorney Marie ThomasGriffith, UVI Legal Counsel

CALL TO ORDER

A quorum being present, Chairman Henry C. Smock called the Regular Session of the meeting to order at 9:05a.m. Chairman Smock noted the excused absences of Trustee Sharon McCollum and Trustee Yvonne Thraen.

APPROVAL OF MINUTES

A motion was made by Trustee Jennifer Nugent-Hill, which was seconded by Trustee Wesley S. Williams, to approve the minutes of the Board Meeting held on December 19, 2017. The vote on the motion was unanimous by all members present. The minutes were approved.

CONSENT AGENDA

A motion was made by Vice Chairman Alexander Moorhead, which was seconded by Trustee Oran Bowry, to approve the Consent Agenda as presented. The vote on the motion was unanimous by the members present. The Consent Agenda was approved.

PRESIDENT'S REPORT

President Hall highlighted several University activities and achievements covered in his written report and provided updates to the report based on occurrences since the written report was issued. His oral report included the following:

Student Achievements

President reported that three students who attended the annual Thurgood Marshall College Fund (TMCF) Leadership Institute Conference in Washington, D.C., from October 20-24, 2017 received the following job placement opportunities.

- Rohsaan Francis, an alumnus of The Washington Center, was offered a full-time job at Merrill Edge.
- Jeanna Sujanani was offered two paid internship opportunities: a summer accounting internship with Georgia Pacific in Atlanta, Georgia and a fall accounting internship with Caterpillar in Peoria, Illinois. Both internships offer the possibility of a full-time opportunity after graduation.
- Kaunda Williams, the St. Thomas Campus TMCF Student Ambassador, received an interview from Microsoft

Other Student Achievements

- **Lauren Arnold** (senior) spent 10 weeks from July to August 2017 at the National Aeronautics and Space Administration (NASA) Goddard Space Flight Center (GSFC) in Washington, D.C.
- **Sujanani, Jeanna** was awarded an internship at the headquarters of Caterpillar in Peoria, Illinois for Fall 2018. Caterpillar is the world's leading manufacturer of construction and mining equipment, diesel and natural gas engines, industrial gas turbines and diesel-electric locomotives.
- **Ms. Che-Raina Warner**, the former Miss UVI/NBCA 2016-2017, participated in the Annual National Black College Alumni Hall of Fame weekend in Atlanta in September/October. Ms. Warner served as the Miss NBCA 2016-2017 and relinquished her title at the competition. Ms. Warner was the second UVI campus queen to capture the title of Miss NBCA.

Student Participation in the following programs:

- 3rd Annual Mister Incredible
- 2017 UVI Hackfest

Highlights from the written report also included;

- Alumni Updates

- Faculty Achievements
- Publications and Papers
- Grants and Special Projects Funded

Significant Institutional Achievements

- UVI Campus Screening of Acclaimed National HBCU Documentary
- UVI Online Launches
- Academic Leader in Resilience and Regional Climate Change Solutions
- Saved the Fall 2017 Semester For University of St. Martin
- End of Season Success for UVI Bucs Men's Basketball Team
- UVI Rise Hurricane Relief Fundraisers
- UVI Rise Hurricane Relief Continuing Support for Students and Employees
- UVI Absorbs Employee Health Insurance Premium Increase
- UVI Perseveres Despite Difficult Semester
- Facilities Assessment and Recovery Process
- Employee Holiday Parties with a Twist

President's Appreciation Award

As is customary, President Hall recognized UVI employees, or units, that have performed exceptionally with the President's Appreciation Award.

One of the major accomplishments during this reporting period has been the development, approval and implementation of 15 online degrees. This is the most strategic development in the University that has the potential to address ongoing educational and revenue concerns or challenges in the Territory and nationally. This has been a team effort led by Provost Camille McKayle but has included the tireless and creative work of various individuals. Because of the important and meaningful contribution to this significant achievement, the President's Appreciation Award period goes to the following individuals:

Charmaine Smith
 Cheryl Roberts
 Dannica Thomas
 Desha Brathwaite
 Dr. Ameeta Jadav
 Dr. Camille McKayle
 Dr. Kimarie Engerman
 Dr. Lucy Reuben
 Dr. Sandra Romano
 Dr. Stuart Ketcham
 Erik Pattison
 Monifa Potter
 Sharlene Harris

Trustee Nugent-Hill offered thanks and congratulations to the President Hall and Dr. Marilyn Brathwaite-Hall on the UVI Rise Relief Fundraisers.

Vice Chairman Moorhead took the opportunity to also thank President Hall for his leadership on the recovery efforts.

CHAIRMAN'S COMMENTS

Chairman Smock thanked members for their participation during this period especially attending meetings and giving guidance during this recovery period. He indicated that the opportunity was given to the student trustee Amiel Brown to attend one of the Hurricane Relief Fundraiser. He yielded his remarks to Trustee Brown.

Trustee Amiel Brown thanked Chairman Smock, Vice Chairman Moorhead, President Hall as well as the members of the Board for turning his trusteeship into a meaningful learning experience. He stated that, despite the natural disasters, we endured during the inception of our Fall (academic) year.

Despite these devastating events, the University of the Virgin Islands demonstrated not only its resilience, but its tenacity, perseverance, and diligence in advancing forward. He highlighted:

- This academic year started with an excellent innovative, and interactive new trustee orientation process that provided guidance and incite about roles and responsibilities for the upcoming academic year.
- UVI swung into high gear due to the incisive and innovative leadership of its President, Provost, Faculty Administrators and staff in order to the not only save the semester, but the academic year and provide a level of sustainability UVI students, community, and family.
- UVI continued with its quest for innovation and advancement by progressing forward with its offerings of Online Degrees, which further illustrated this institution's forward thinking movement.

He added that, as President Hall reported on his continued efforts to raise funds through the UVI Rise Relief Fund efforts, he was afforded the opportunity to attend the Fundraiser hosted by the Thurgood Marshall Scholarship Fund in Washington DC along with others, including fellow trustee Wesley Williams.

He added he was grateful to be a part of the contingency to assist with the fundraising and to meet persons and tell them our story, especially since he was one of the beneficiaries, on how we Saved our Semester. He stated that it was a great opportunity and thanked the Chairman again.

He also thanked Mr. Mitchell Neaves Vice President for Institutional Advancement, Mr. Raul Carrillo, Capital Campaign Manager and Mr. Leon LaFond Director of Student Affairs for their guidance and assistance throughout the weekend.

RESEARCH AND TECHNOLOGY PARK Update Report

President reported that a written report was provided and, if there were any questions, he would provide answers. There were no questions on the written report.

ACADEMIC, RESEARCH, STUDENT AFFAIRS.....Dr. Yvonne E. L. Thraen

Online Degree

Chairman Smock indicated that, in the absence of the Chair of this committee, he was asked to give the ARSA report to the Board. At the invitation of Chairman Smock, Provost McKayle presented the additional online degree for approval. The degree was not completed for approval with the other programs that were presented but it was noted then that when the work was completed it would be presented for approval. The additional online degree – Strategic Communications – was being presented for review and approval.

After the presentation, Trustee Parr asked if this degree went to the ARSA Committee prior to being brought to the Board. Provost McKayle indicated that it was included in the first presentation of online programs and the Administration had indicated that more time was needed to complete the program work.

A motion was made by Trustee Jacqueline Sprauve, which was seconded by Trustee Amiel Brown, to approve the online degree, Strategic Communications. The vote on the motion was unanimous. The online degree was approved.

PLANNING COMMITTEE.....Mrs. Oran C. Bowry

Key Performance Indicators/Pathways to Greatness

The Board received a report on the Key Performance Indicators as linked to the Institution's Strategic Plan, Pathways to Greatness. The report focused on Modern and Safe Environment as it relates to the number of crimes on campus as obtained from the Clery Report. The report also focused on Financial Sustainability and Growth with particular emphasis on Financial Indicators for Fiscal Year 2016 as it relates to Percent of local government funding, the percent of tuition and fees to operating revenues, Instructional expenses, Academic support expenses, Student's services support expenses, Expenditures vs. FTE, Instructional productivity (credit hours) vs. Instructional expenses and Endowment vs. FTE. This report also included Research Indicators which provided details of Research Awards by year and source. A Development report was also provided, which gave an overview of funds raised in FY 2018 as well as total contributions by various constituency groups from October 1, 2017 to January 24, 2018.

At 10:30am, a motion was made by Trustee Oran Bowry, which was seconded by Trustee Wesley Williams, to go into Executive Session to address the following matters, which

could be reasonably expected to result in the disclosure of information of personal nature wherein public disclosure would constitute a clearly unwarranted invasion of personal privacy, or premature disclosure that would seriously frustrate implementation of the proposed action(s), and for the Board to obtain legal advice on these matters:

1. Approve Executive Session Minutes
2. Receive reports from
 - The Academic, Research and Student Affairs Committee,
 - The Executive Committee
 - The Planning Committee
3. Update on Legal Matters
4. Report on Personnel matters from the President

The Board took a short recess prior to the start of the Executive Session. The Executive Session convened at 10:40a.m.

RETURN TO REGULAR SESSION

Upon return to the Regular Session of the Meeting at 12:35p.m., the Chair reported the following: The Board

- Approved the minutes of the Executive Session of the meeting held on December 19, 2017. The vote was unanimous by the members present;
- Approved honorary degree candidate. The vote on the matter was unanimous by the members present;
- Approved an Update to UVI Risk Management Assessment
- Received a report on Lessons Learned: From Category 5 Hurricanes 2017
- Received a Report on Personnel matters; and
- Received an Update Report on Legal Matters.

The Chairman thanked board members for the cooperation during this particular time of recovery.

ADJOURNMENT

There being no other business to be considered in the Regular Session, the Chairman adjourned the meeting at 12:37pm.