

**MEETING OF THE BOARD OF TRUSTEES
OCTOBER 19, 2024**

**UNIVERSITY OF THE VIRGIN ISLANDS
ALBERT A. SHEEN CAMPUS
MEDICAL SIMULATION CENTER
9:00A.M.**

**MINUTES
REGULAR SESSION**

MEMBERS PRESENT

Attorney Henry C. Smock, Chair
Ms. Oran C. Roebuck, Vice Chair
Dr. Safiya George, President and Secretary
Dr. Kyza A. Callwood, BOE
Mrs. Nisha Clavier, Alumni Trustee
Mrs. Erica Johnson Creamer (Zoom)
Dr. Barbara Fleming, Faculty Trustee
Dr. Bert M. Petersen, Jr.
Dr. John A. Quelch (via Zoom)
Mr. Reginald Vigilant

MEMBERS ABSENT

Dr. Donna Christensen
Mr. John P. de Jongh, Jr.
Dr. Dionne Wells Hedrington, DOE
Ms. Jermika Roumou, Student Trustee

OTHERS PRESENT

Dr. Kendra Harris, Provost and Vice President for Academic Affairs (Interim)
Dr. Pamela Moolenaar -Wirsiy, (Interim) VP Institutional Advancement
Dr. Rick Nader, VP Research and Economic Development
Ms. Sharlene Harris, VP Information Services & Institutional Effectiveness
Mrs. Nereida Washington (Interim) VP Administration and Finance & CFO
Attorney Marie ThomasGriffith, UVI Legal Counsel

CALL TO ORDER

The meeting was called to order by Chairman Smock at 9:10am.

Approval of Minutes

A motion was made by Trustee Callwood which was seconded by Trustee Roebuck to approve the minutes of June 22, 2024. The vote on motion was unanimous. The minutes were approved.

Approval of Consent Agenda

A motion was made by Trustee Callwood which was seconded by Trustee Vigilant to approve the Consent Agenda as presented. The vote on motion was unanimous. The Consent Agenda was approved.

President's Report

The President's Report for this period offers an in-depth overview of key presidential initiatives and institutional progress since the last report. With a focus on innovation, student success, and strategic growth, this report highlights significant milestones that reinforce the University's long-term vision. From academic excellence to community engagement, each achievement reflects a steadfast commitment to enhancing the institution's impact and preparing for a dynamic future in higher education.

PRESIDENTIAL INITIATIVES AND ACCOMPLISHMENTS

It is my privilege to present to the Board of Trustees an overview of the University's key activities and accomplishments during this reporting period. The achievements highlighted in this section reflect the dedication, perseverance, and collaborative spirit of our students, faculty, staff, and administrators. These successes underscore the University's unwavering commitment to excellence and growth.

Highlights of the President's report included student achievements, faculty achievements, institutional achievements, and the Presentation of her Presidential award.

The President's Appreciation Award for this term is presented to the UVI Visioning + Strategic Planning Co-Design Team for their outstanding leadership, innovation, and collaborative efforts in advancing UVI's innovative and first agile strategic planning process. This distinguished team has worked tirelessly to develop a forward-thinking, inclusive vision that reflects the needs and aspirations of the University of the Virgin Islands and the broader community. Their leadership and insights have been instrumental in identifying key priorities and opportunities for growth, ensuring that UVI remains innovative and responsive to the needs of our students, faculty, and broader community.

Members of the UVI Visioning + Strategic Planning Co-Design Team:

- **President's Office:** Una Dyer, Vice President for Strategic Affairs (Co-Chair)
- **Information Services and Institutional Assessment Services:** Sharlene Harris,

- Vice President for Information Services and Institutional Assessment (Co-Chair)
- **SGA President (STX):** Briahna Thomas
- **SGA Vice President (STX):** Kurvonte Richards-Willet
- **SGA President (STT):** Zeidan Bass
- **SGA Vice President (STT):** Darin Connor
- **Dean (Interim Provost) –** Kendra Harris
- **Faculty –** Dara Hamilton (Faculty Chair) & Molly Perry (Faculty Vice-Chair)
- **Staff Council –** Maria Flemming
- **Human Resources –** Shauna Matthew
- **Access & Enrollment Services –** Cheryl Roberts
- **VI-EPSCoR –** Kelly Harrigan
- **Administration & Finance –** Toi Matthews
- **Provost Office –** Henville Pole
- **Institutional Advancement/Public Relations –** Tamika Thomas-Williams
- **Athletics –** Karen Carty
- **Student Affairs –** Colvin Georges Jr.
- **Board of Trustees –** Dr. Donna Christensen, Dr. Kyza Callwood, Dr. Bert Petersen Jr.
- **School of Education –** Clinton Valley
- **Vice President of Research & Economic Development –** Rick Nader
- **(+Institutional Research -** Laurie Blake)

Foundation for the University of the Virgin Islands (FUVI)

The FUVI Board of Directors met and approved **George Marshall** to the Board of Directors. Members of the FUVI need to be approved by the UVI Board of Trustees.

A motion was made by Trustee Callwood which was seconded by Trustee Wells-Hedrington to approve new member, George Marshall, to the FUVI Board of Directors, The vote on motion was unanimous.

Board Committee Items

Development Committee.....Erica Johnson Creamer

Status Report on Fundraising

Total contributions to date for fiscal year 2024 (October 1, 2023 – September 30, 2024)
\$4,225,155

The Vice President for Institutional Advancement (Interim), Dr. Pamela Moolenaar-Wirsiy, provided a summary of the contributions received for the period between October 1, 2023, and September 27, 2024, indicating that the University has secured \$4.22M in donations during this timeframe. The donations are distributed across various categories, with the endowment constituting 63%, academics at 14%, student/faculty engagement at 7%, scholarships at 10%, and other contributions, including traditional alumni and stakeholders, at 1%.

President George's report included key updates such as the recruitment of Mr. Mike Morsberger as Vice President of Institutional Advancement, following Dr. Pamela Moolenaar-Wirsiy's interim leadership. The president is actively involved in fundraising efforts, including an upcoming meeting with Bloomberg's leadership. Progress on medical school planning continues, with meetings held and scheduled with key partners, including Thomas Jefferson University and Xavier University School of Medicine in Aruba. The focus will now shift to donor engagement and launching a comprehensive capital campaign for the medical school.

Goal for Fiscal Year 2024

The Committee recommends, for consideration by the full Board, setting the fiscal year goal for donations at \$5M and alumni participation rate goal at 10%.

A motion was made by Trustee Creamer which was seconded by Trustee Petersen to approve the Goal for Fiscal Year 2024. The vote on motion was unanimous. The FY 2024 Goal was approved.

Executive Committee.....Henry C. Smock

New Vice President Positions at the University

The Executive Committee received a presentation on new vice president positions. The Committee reviewed and approved the positions and forwarded the matter for review and approval by the full board.

- VP Research & Economic Development (Dr. Nader)
- VP Strategic Initiatives and Executive Director of FUVI (Dr. Dyer)
- VP for Student Success and Innovation (Dr. Wirsiy)

A motion was made by Trustee Vigilant which was seconded by Trustee de Jongh to approve the three new vice president positions. The vote on motion was unanimous. The three new vice president positions were approved.

Approval of Presidential Goals 2024-2025

The Executive Committee reviewed and approved the Presidential goals for 2024-2025. They are being forwarded to the full board for review and approval. Review and approval of Presidential Goals

A motion was made by Trustee Callwood which was seconded by Trustee Wells to approve the 2-24-2025 presidential goals. The vote on motion was unanimous. The goals were approved.

Governance Committee.....Henry C. Smock

Candidate for Trustee Emeritus

The Committee met and voted unanimously to send forward a candidate for Trustee Emeritus. The candidate is being forwarded for review and action by the full Board of Trustees.

- Rev. Dr. Wesley S. Williams, Jr.

A motion was made by Chairman Smock which was seconded by Vice Chair Roebuck to approve Rev. Dr. Wesley S. Williams, Jr. for trustee emeritus status.

The vote on motion was unanimous.

Planning Committee.....

Key Performance Indicators

The Board received a report on the KPIs as linked to UVI's Strategic Plan: Greatness Through Innovation. The report focused on V.I. Incoming Freshmen, Enrollment, Retention & Persistence Rates and Development Indicators.

Executive Session

At 10:24am, a motion was made by Trustee Vigilant which was seconded by Trustee Callwood to move into Executive Session discuss the following matters which could be reasonably expected to result in the disclosure of information of personal nature wherein public disclosure would constitute a clearly unwarranted invasion of personal privacy, commercial information obtained where public disclosure may cause substantial injury to the competitive position of another to whom the information relates or premature disclosure that would seriously frustrate implementation of the proposed action(s), and for the Board to obtain legal advice on those matters:

1. Approve Executive Session Minutes
2. Receive a report from the ARSA Committee
3. Receive an Update on Personnel Matters
4. Receive an Update on Legal Matters

Return to Regular Session

Upon return to the Regular Session of the meeting 11:42am, the Chair reported the following actions taken by the Board in Executive Session:

- Approved Executive Session Minutes

- Received Update from ARSA Committee
- Received Update re Personnel Matters
- Received update re Legal Matters

Adjournment

Having no other business, a motion was made by Trustee Callwood which was seconded by Vice Chair Roebuck to adjourn the meeting. The vote was unanimous. The meeting adjourned at 11:45am.