



University of the Virgin Islands School of Medicine

Policy Name and Section: <i>Policy Regarding Standard for Promotion and Graduation of the UVISOM Medical Education Program</i>	Effective Date:	UVISOM Policy Number: <i>014</i>
Responsible Authority: <i>Committee on Student Progress</i>	UVISOM Document where Policy Available: <i>UVISOM Student Handbook</i>	Approval Body and Date: <i>Executive Council, Self-Study Committee, Curriculum Committee</i>

Students, regardless of instructional site, must receive a passing grade in every required module, elective, required clerkship, and required course, and must meet professionalism standards, to be recommended for promotion and graduation. Each student is reviewed during every year by the Committee on Student Progress. Students are reviewed in the fourth year by the Committee on Student Progress to determine the student's suitability for graduation. In conducting that review, the committee examines the student's performance in the pre-clerkship years, clinical performance in the clerkships, and professionalism exhibited throughout the program of study. In addition, the Committee verifies that all required examinations have been completed.

Minimum Requirements for Advancement:

- Year 1 to Year 2: For promotion, a student must obtain a passing grade in all required modules, courses, and educational activities that comprise the first year curriculum of the UVISOM.
- Year 2 to year 3: For promotion, a student must have obtained a passing grade in all required modules that comprise the Year 2 curriculum of the medical school. A student must take the USMLE Step 1 for promotion to Year Three.
- Year 3 to Year 4: For promotion, a student must have obtained a passing grade in all required clerkships (regardless of instructional site) that comprise the Year 3 curriculum and successfully passed the Comprehensive Objective Structured Clinical Exam (OSCE), which is administered at the end of the year. Note: USMLE Step 1 must be passed by November 1st of the third year. Students not passing Step 1 by that time are required to take a leave of absence until a passing score on Step 1 is achieved. (See important note below relative to length of leave of absence.)

Minimum Requirements for Graduation:

- A student must have obtained a passing grade (70% or better) in all modules or clerkships and required educational activities of the established curriculum of the School of Medicine leading to the M.D. degree.

- All students must take the United States Medical Licensing Examination (USMLE) Step 1 and pass at the national standard in order to graduate.
- All students are required to take the USMLE Step 2 CK (Clinical Knowledge) and Step 2 CS (Clinical Skills) in order to be certified for graduation.
- All students must pass the USMLE Step 2 CK and USMLE Step 2 CS in order to graduate.
- Students must have satisfactorily passed and completed the fourth year curriculum.
- The student must have satisfactorily demonstrated the professional attitudes and values expected of physicians.
- Students must have no financial obligations to the University in order to graduate. Graduating students will be contacted in April of their graduation year and informed of any holds on their account.
- Students are expected to return any and all identification badges from affiliated teaching partners. They will also be expected to return any UVISOM property (e.g., library materials, locker keys, clerkship property). Students will be expected to clear all holds and return all items before their diploma and transcript will be released.

Important Notes:

- *Length of leave of absence for purpose of meeting USMLE Requirement is to be discussed and agreed upon with Associate Dean for Student Affairs and Admissions. Maximum amount of leave a permissible would be 24 months. A student may accumulate a maximum of 24 months of leave for the purpose of meeting the USMLE requirement. After 24 months, if USMLE requirements are not met students will be dismissed.*
- *If there is delay in meeting USMLE requirements or tests must be re-taken to attain passing, such scenarios must be actively discussed and agreed on by Associate Dean for Student Affairs and Admissions and potentially with Executive Council.*
- *The Committee on Student Progress and the Associate Dean for Student Affairs may recommend a delay in a student sitting for Step 1 of the USMLE until a study program is satisfactorily completed.*