



Guidelines and applications for selling or serving alcoholic beverages at student sponsored activities. Only beer and wine will be permitted.

1. Proper UVI student ID, passport or valid driver license is required for admission to all events where alcoholic beverages are sold.
2. Individuals over 18 years of age will be stamped on the hand before being allowed to enter.
3. Only those individuals with the appropriate stamp will be served beer/wine.
4. Individuals sponsoring the event should implement precautionary measures to ensure that alcoholic beverages are not accessible or served to persons who are not stamped or to persons who appear intoxicated.
5. UVI faculty/staff advisor must be present for the duration of the event when beer/wine is being served.
6. Student organizations/groups must complete activities request form to hold function **two-weeks** in advance of event(s).
7. At all events where beer/wine is served, non-alcoholic beverages must be available at the same place as beer/wine and featured as prominently as beer/wine. All beverages must be served in plastic cups.
8. Food or snacks must be available for the duration of the event.
9. Sponsoring club/organization/committee must stop serving beer/wine at least 45 minute before the scheduled end of the function.
10. Organizations/clubs or persons found in violation will forfeit the right to serve alcoholic beverages at other functions for a one-year period (2 semesters).
11. Clubs/organizations/committees will only receive permission to sell beer/wine at one function per semester.
12. Beer and wine are the only alcoholic beverages that will be allowed to be sold at student-sponsored activities.
13. Permission to sell beer/wine must be approved by the Dean of Students or designee one-week in advance of event.
14. No social event shall include any form of "drinking contest" in its activities or promotion of the event on campus.
15. Promotion materials including advertising for any student sponsored event shall not make reference to the sale or the availability of beer/wine. No alcoholic beverages will be given as prizes or gifts.
16. The sponsor of an event involving the service of alcoholic beverages shall be required to arrange for a security guard(s) to assist in the policing of such an event.
17. Facilities Reservations and Activity Approval Forms must accompany the application.
18. Any organization violating these rules will not be allowed to have another function serving alcohol.

PERMISSION TO SERVE ALCOHOLIC BEVERAGES

Name of Sponsoring Organization _____

President/Chair of Organization _____ Phone No. _____

UVI Advisor _____ Phone No. _____

Date of Activity _____ Type of Activity _____ Location of Activity _____

On-campus party On-campus dance Game Night Fun day Other

We understand and agree to abide by the guidelines to sell/serve alcoholic beverages. The only alcoholic beverages that may be served are beer and wine. In addition, we fully understand that if our organization is found in violation of any of the guidelines we will be penalized.

President's signature

Date

Advisor's Signature

Date

↓ OFFICE USE ONLY ↓

Approved Not Approved

Comments:

Dean of Students Office

Date

CC: Student Activities supervisor
Security Office
UVI Faculty/Staff Advisor of Sponsoring Club/Organization
President of Sponsoring Club/Organization