Uploading Immunization Records

1. Follow the instructions on the previous page to enter the date(s) of your immunization(s).
2. Ensure an image of the immunization proof is on your device OR have the immunization record ready (mobile only).
3. On this page is a list of possible documents to upload, with an accompanying "Select File" button.
4. If you are a new student entering UVI for the first time, select: **Immunization Record (New Students)**
5. Click the "Select File" button next to the document you are uploading.
6. Within your device's storage, locate and select the immunization record file. a. If you are using a mobile device, you will see an option to either select a file or take a picture.
7. The file name will appear in the place of "Select File"
8. Scroll to the bottom of the page and click "Upload"
9. Repeat the process for each additional page & document.
10. If you would like to view previously-uploaded files, scroll to the bottom of the page where you will see 'Documents already on file"